	Charlotte County Utilities Fire Hydrant Meter Read Submission Form	**Effective Date: 02/08/10** **Page 1 of 1**

Fax: 941-764-4557
E-mail: ccusuppport@charlottefl.com

Fire Hydrant meter reading is to be reported to Charlotte County Utilities Business Services office via fax or e-mail on this form. All information requested must be complete and meter readings (all numbers from left to right) must be submitted by 12 p.m. between the 12th and the 15th of each month. Failure to submit a hydrant meter read will result in Charlotte County Utilities obtaining the meter read and assessing a $45 premise visit fee to the account. Failure to provide a reading for two consecutive months will result in the removal of the meter and cancellation of the Agreement.

Company Name _____ Telephone #_____

Company Contact Name_____ Fax #_____

Account Number _____ Meter #_____

Location of Meter _____

Date of Read	Read*	Name/Signature of Reader	Date Submitted